



# Illinois Department of Transportation

## Memorandum

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To: Anthony Quigley  
Masood Ahmad  
Kensil A. Garnett  
Jeff Myers  
Keith Roberts  
Attn: Implementation Engineers

Attn: District 1  
Attn: Districts 2 and 3  
Attn: Districts 4 and 5  
Attn: Districts 6 and 7  
Attn: Districts 8 and 9

From: Tim Kell

Subject: Project Delay related to COVID-19 Pandemic

Date: March 26, 2020

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Recognizing the potential impact of the COVID-19 pandemic on Illinois Department of Transportation construction projects, the following guidance will be utilized in the event of project delays caused directly by the pandemic:

- Prime Contractors forced to suspend construction activity due to the COVID-19 virus impacting their work force or supply of materials should follow the provisions of Article 108.08 of the Standard Specifications for Road and Bridge Construction and notify the Department of any such delay in writing and request an extension of contract time if necessary and appropriate.
- Any request submitted by the Contractor relating to COVID-19 will be evaluated on a case-by-case basis and will be considered a non-compensable delay per Article 108.08 Standard Specifications for Road and Bridge Construction.

The intent of the department is to continue the highway construction program while working with our contractors to help minimize the spread of this virus. If completion dates need to be extended or the charging of working days need to be suspended, the department will work with all parties to ensure adequate time adjustments.

A handwritten signature in black ink that reads "Tim Kell".

Tim Kell  
Engineer of Construction

cc: Michael J. Sturino, IRTBA  
Bill Frey, AGCI  
Kevin Burke II, IAPAI  
Mike Ayers, IL-ACPA